

# NEWHALL SCHOOL DISTRICT

## Measure E Citizens Oversight Committee (COC)

May 11, 2020

Via Zoom Teleconferenced Due to the County's "Safer at Home" order for control of COVID-19

### MINUTES

#### **COC members present:**

Amanda Hezel, Bree Howard, Brian Paik, Emilee Todhunter, Nichole Trujillo, Tracy Taris, Ellen Evaristo,

#### **COC members absent:**

Gloria Regan, Michelle Kampbell, Roland Harmon, Ajay Kapur

#### **Staff present:**

Deo Persaud, Jeff Pelzel, Tania Watson, Terry Hazlett, Kevin Vensko, Rosana Valadez

#### **Guest present:**

Scott Gustafsson from Eide Bailly

Chairperson Amanda Hezel called the meeting to order at 5:33 P.M.

#### **Approval of Agenda**

The meeting Agenda was approved.

Motion- Hezel; Second- Evaristo  
Ayes - 7; Noes- 0

#### **Approval of Minutes**

Minutes of May 13, 2019 were approved.

Motion- Hezel; Second- Paik  
Ayes- 7; Noes- 0

#### **FILING OF AUDIT REPORTS FOR 2018**

Please see attachments for audit details.

Motion- Hezel; Second- Paik  
Ayes- 7; Noes- 0

#### **Audit Report (covering financial audit)**

- Vavrinek, Trine, Day & Co., LLP Certified Public Accountants completed both the performance and financial audit for NSD. All technical requisites required from NSD have been met and the District is in compliance.
- Both the performance and financial audit reports had no findings.

#### **CONSIDERATION OF ADOPTION/AUTHORIZATION FOR DISTRIBUTION OF COC ANNUAL REPORT FOR 7/1/18 – 6/30/19**

Motion- Hezel; Second- Kampbell  
Ayes- 7; Noes- 0

- Mr. Persaud reviewed the Annual Reports with members and confirmed that all requirements were met in 2018-2019.

#### **FISCAL REPORTS – BUDGET REVISIONS**

- Mr. Vensko informed the Committee that the G.O. Bond Technology Endowment Project is spending the last couple thousands dollars remaining.
- Funds have been spent in teacher computers, document cameras for classrooms, and replacement of classroom smartboards.
- Remaining funds need to be spent by end of this school year (June 30, 2020).
- All projects for which the funds were used were bidded out. The District is on track on the expenditures of these funds.

**2020-2021 TENTATIVE MEETING CALENDAR**

- September 21, 2020
- January 25, 2021
- May 17, 2021

**REVIEW OF MEMBER TERMS**

- The following members terms were reviewed and they agreed to extend it for an additional two-year term:
  - Ellen Evaristo
  - Amanda Hezel
  - Brian Paik
  - Emilee Todhunter
  - Nichole Trujillo
- Mr. Persaud informed members that Ms. Gloria Regan has officially resigned from the committee. Her term ended on March 2020.
- District will follow COC procedures to declare a vacancy to replace Ms. Regan on the Committee and proceed with selection of applicants.
- Mr. Persaud indicated that vacancy will be need to be filled and the Committee will need to continue until all funds are used (possibly 1-2 additional meetings).

There were no public comments.

Meeting adjourned at 5:58 p.m.

---

Amanda Hezel, Chairperson